Spring 2007
Single Courses

Important Dates

Enrolments
Open: Monday, 3 September 2007
Close: One week prior to the commencement date of your chosen single course.

Classes
Spring Single Courses commence at various dates throughout the Spring period (September – December). Visit our website to determine the commencement date of your chosen single course.

Cancellations
Notify RMIT Training in writing of your cancellation prior to the commencement of the third scheduled class. (No refunds possible after the third class)

Single Course Information

- Some courses have prerequisites please ensure supporting documentation that you have met these prerequisites is provided with your application.
- Some courses will require school approval before your application can be finalised.
- Please ensure you are fully aware of all the Single Course Terms and Conditions before enrolling.
- Single Course enrolments cannot be made via phone.
- This Spring Listing was current at time of printing but may be subject to change without notice.

RMIT Single Courses are an excellent opportunity to experience study at RMIT University

What exactly is an RMIT Single Course?
An RMIT Single Course is one subject from an RMIT Degree Program. Single Courses are offered from a range of undergraduate and postgraduate programs available at RMIT University. RMIT Single Course students are not enrolled in an RMIT Degree Program but do attend the same classes as RMIT students.

Why should I consider a Single Course?
- Sample an RMIT Degree Program before committing to long term study
- Get a taste for studying at RMIT University
- Missed out on a university place? Enrol and complete one or more Single Courses, re-apply for your program and one you have gained entry, apply for exemptions (conditions may apply)
- Fast track your degree – current RMIT or other university students may be able to gain exemptions for Single Courses completed
- Enhance career opportunities
- Fulfil professional accreditation requirements
- Take the opportunity to learn new skills and enhance your knowledge

Contact Us

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<thead>
<tr>
<th>Mail</th>
<th>RMIT Training</th>
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<tbody>
<tr>
<td></td>
<td>PO Box 12058</td>
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<tr>
<td></td>
<td>A’Beckett Street</td>
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<tr>
<td></td>
<td>Melbourne VIC 8006</td>
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<tr>
<td>Web</td>
<td><a href="http://www.singlecourses.rmit.edu.au">www.singlecourses.rmit.edu.au</a></td>
</tr>
<tr>
<td>Phone</td>
<td>03 9925 8111</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:enquiries@rmit.edu.au">enquiries@rmit.edu.au</a></td>
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<tr>
<td>Fax</td>
<td>03 9925 8134</td>
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<tr>
<td>Office Hours</td>
<td>9am – 5pm Monday to Friday</td>
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Looking for a Single Course that is not offered in Spring? Contact us to be placed on the mailing list for Summer Semester and Semester 1 2008.
Postgraduate

INTE1032
e-Commerce Development
School of Business Information Technology
This course introduces students to the activities, issues and concerns involved in launching a new online business. The assumption is that the business is an SME.
Local Fee $1900  International Fee $2220

ISYS1015
Management of Computing Resources
School of Business Information Technology
This course aims to assist students to develop an understanding of contemporary issues in the management of information systems and information technology (IT). Upon completion students will understand the fundamental concepts and issues involved in developing and managing the functioning of an information systems organizational unit with reference to: business value of IT; strategic IT; IT and business goals; IT as a change agent; IT infrastructure and communications; business process re-engineering; managing systems development; managing operations; end-user computing; project management; outsourcing; change management; IT education and certification; professional development; accountability & social & ethical issues.
Local Fee $1900  International Fee $2220

BAFI2077
Advanced Corporate Finance
School of Economics, Finance and Marketing
This course introduces students to the theoretical and practical framework of corporate finance. In doing so, it emphasises the importance of using theory to solve practical financial problems. The use of the theoretical framework will equip financial managers with the ability to ask the right questions in their rapidly changing and often unstructured work environment. Not only will students/financial managers be able to identify problems that need solving but also those problems that do not. In order for the student to appreciate the relevance of the theories derived, the student will evaluate the empirical evidence to determine the utility of the theory to the work environment. It is crucial to the course that the student develops a capacity to analyse, interpret and evaluate existing empirical research. The skills acquired in the course & Financial Econometrics will be utilised in this unit.
Local Fee $1900  International Fee $2220

BAFI2081
Financial Risk Management and Financial Engineering
School of Economics, Finance and Marketing
This course provides a detailed understanding of how the latest financial instruments are used to hedge equity, currency and interest rate risk exposures. The unit first outlines the theoretical aspect of the different hedging tools currently used and the practical applications on how the hedging methods work in the real environment.
Local Fee $1900  International Fee $2220

BAFI2085
Research Issues in Finance
School of Economics, Finance and Marketing
This course will introduce students to the current research issues in finance. The course begins with a discussion of research methodology. The course then presents a series of current research topics in finance. Students are expected to undertake empirical research in one of these areas and write their results.
Local Fee $1900  International Fee $2220

Design and Social Context

HUSO1072
New York Study Tour (12 Point)
School of Art
This international study tour is to provide students with an exciting alternative to traditional classroom based learning. It will provide students with first hand experience of the shaping of knowledge through the experience of the cultural, historical and contemporary aspects of New York City. The course encourages individually based learning, with the student identifying and investigating particular aspects of interest in New York City. The students are encouraged to participate in active, self-directed learning and to develop oral and written skills for the discussion of pertinent issues about their experience of New York. The course aims to develop student’s self awareness and the ability to think critically about what they are experiencing and to keep effective written journals and visual diaries that are later sourced for writing an essay on their experience. Whilst in New York, the tour will visit a number of major museums, contemporary galleries, artist’s studios and experience talks delivered by specialists and authorities working in the New York. The students will encounter issues arising from the art-world in New York. They will experience historical and contemporary aspects of the city and will involve themselves in the cultural diversity of New York. The study will provide the students with an excellent means to foster thoughtful reflection about cross-cultural contexts and appreciate the diverse complexity of a city such as New York.
Local Fee $600  International Fee $1200

Science, Engineering and Technology

BAFI2085
Research Issues in Finance
School of Economics, Finance and Marketing
This course will introduce students to the current research issues in finance. The course begins with a discussion of research methodology. The course then presents a series of current research topics in finance. Students are expected to undertake empirical research in one of these areas and write their results.
Local Fee $1900  International Fee $2220

ECON1195
Financial Econometrics
School of Economics, Finance and Marketing
This course introduces you to the Econometric and Time Series methods used to conduct empirical studies in Finance. The first half of the course will show you how to use traditional Econometric techniques to conduct studies such as those that seek to estimate market risk or betas. The second half of the course provides an introduction to recent developments in Econometrics and explains how these new methods are used in Finance. You will also learn how to use the Windows based EViews econometric package to estimate models and to evaluate these estimates.
Local Fee $1900  International Fee $2220

Local Fee $1900  International Fee $2220
Single Course Application Information
Spring 2007

Interested in Applying?

<table>
<thead>
<tr>
<th>Category</th>
<th>Requirements</th>
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<tbody>
<tr>
<td>Local RMIT Students</td>
<td>Single Course applications must include a written RMIT University approval.</td>
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<tr>
<td></td>
<td>Local fees apply.</td>
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<tr>
<td>RMIT Alumni Members</td>
<td>If you are an RMIT Alumni member, include your student number for verification and eligibility of a 15% discount.</td>
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<tr>
<td>RMIT Staff</td>
<td>Include your RMIT employee number for a 25% staff discount. (Note: excludes casual staff)</td>
</tr>
<tr>
<td>Non RMIT International Students</td>
<td>You will need to provide proof of a valid visa for the duration of the Single Course. International fees apply.</td>
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<tr>
<td>RMIT International Students</td>
<td>You are not eligible to enrol in a Single Course offered through RMIT Training Pty Ltd. Please verify your enrolment process with your home school.</td>
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<tr>
<td>Local Non RMIT students</td>
<td>Citizens of Australia, New Zealand and Permanent Residents of Australia are eligible to apply. Local fees apply.</td>
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How to Apply

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<tr>
<th>Method</th>
<th>Instructions</th>
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<tbody>
<tr>
<td>Mail</td>
<td>Complete the Single Course Application Form and post back to RMIT Training Pty Ltd including full payment. RMIT Training Pty Ltd, PO Box 12058, A’Beckett Street, Melbourne VIC 8006</td>
</tr>
<tr>
<td>Fax</td>
<td>Complete the Single Course Application Form including your credit card details or a company purchase order. Fax to (+61) 3 9925 8134</td>
</tr>
<tr>
<td>In Person</td>
<td>Complete the Single Course Application Form including cheque, money order or credit card payment. Hand in to Reception, Level 3, 449 Swanston Street Melbourne VIC 3000</td>
</tr>
<tr>
<td>Online</td>
<td>Book online and pay by credit card on our secure website <a href="http://www.singlecourses.rmit.edu.au">www.singlecourses.rmit.edu.au</a> (Online Option is not available to RMIT Students)</td>
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Application Checklist

- [ ] Check your personal/billing details are correct and written clearly
- [ ] Course and payment details are correct. Note: Cheques are made payable to RMIT Training Pty Ltd
- [ ] Include your Client Number generated by RMIT Training if you are a previous Single Course student, or if known
- [ ] Attach appropriate paperwork
  - proof of satisfaction of prerequisites – copies accepted, original documentation will not be returned
  - proof of current visa
  - written university approval for current RMIT students

Please note: Applications will not be processed unless all required information and full payment is provided.

Single Course Terms and Conditions

1. All Single Course details are current at time of publication and may be subject to variation.
2. Quotas may apply to offered courses. Applications are processed in order of receipt.
3. All applications are subject to final RMIT University School approval. Applications accepted and confirmed are issued with Tax Invoice.
4. A non-refundable late fee of $50 will apply for Single Course applications received after commencement of semester or first class.
5. RMIT University may cancel a scheduled Single Course. In the case of a course cancellation, course fees will be refunded in full.
6. RMIT Training Pty Ltd will refund all course fees paid if your application is unsuccessful.
7. It is the responsibility of all students to ensure that their home university will grant exemptions for courses undertaken at RMIT University through RMIT Training Pty Ltd.
8. Transfers between single courses or semesters and/or deferments will not be accepted.
9. Cancellations/Withdrawals: If you do not wish to continue with a course once your application has been approved and fees paid, you must advise the Single Course Co-ordinator at RMIT Training Pty Ltd in writing immediately. (It is not sufficient just to let your lecturer know). A refund of fees will only be given if written notification of course withdrawal is received by RMIT Training Pty Ltd prior to commencement of the third scheduled class. Cancellations/Withdrawals received after this time will not be eligible for any refund.
10. All cancellations/withdrawals will incur a cancellation fee of $100. No refund will be issued to students who cancel after the third scheduled class.
### Single Course Application Form

#### Spring 2007

(Please use one application per course)

**Course Details**

<table>
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<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Course Fee</th>
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**Applicant Details**

- **RMIT Training Client No. (if Known):**
- **Date of Birth:** __/__/___
- **Title:**
- **First Name/s:**
- **Last Name:**
- **Address:**
- **Suburb:**
- **State:**
- **P/code:**
- **Phone:**
- **Mobile:**
- **Fax:**
- **Email:**
- **Preferred Method of Communication:**
  - [ ] Email
  - [ ] Postal

**RMIT respects your right to privacy. If you do not wish to be informed of future courses and special offers please tick this box:**

**Who is Paying**

(please tick one)

- [ ] Applicant
- [ ] Company

(please tick one) **Continue to Method of Payment (you do not need to complete company details)**

**Method of Payment**

(please tick one) We are unable to accept cash, EFTPOS, Diners Card or Amex Card)

- [ ] Cheque
- [ ] Money Order
- [ ] Visa
- [ ] MasterCard

Card No. __ __ __ __ / __ __ __ __ / __ __ __ __ / __ __ __ __ Expiry Date: __ / __

Cardholder's Name _____________________________ Signature _____________________________

**Citizenship Details**

I am or hold:

(please tick one of the following)

- [ ] Citizen of Australia or New Zealand/ Permanent Resident of Australia
- [ ] Temporary Resident Visa / Student Visa

(Visa must be valid for duration of course and proof attached)

**RMIT University Status**

(only complete if applicable)

- [ ] I am a current RMIT Student
- [ ] I am an RMIT Alumni Member
- [ ] I am an RMIT Staff Member

Student No. ________________  Student No. ________________  Staff No. ________________

**Satisfaction of Prerequisites**

- [ ] This single course does not have prerequisites
- [ ] I meet the prerequisites for this single course (Attach supporting documentation)

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**Declaration:** To be read, signed and dated to be valid.

I declare that to the best of my knowledge the information supplied in this application and the documentation supporting it is correct and complete. I acknowledge that the provision of incorrect information or documentation relating to my application may result in cancellation of any offer of enrolment by RMIT. I acknowledge that while I am an enrolled Single Course student, I am subject to the regulations and rules of RMIT and to lawful instruction of the authority of the University. I also acknowledge that successful completion of a “Single Course” will allow me to apply to RMIT University for credit towards an RMIT award, conditions may apply. I have read and accepted RMIT Training Pty Ltd’s Single Course Terms and Conditions.

Date __/__/____  Signature _____________________________