Fees
$3,180 for each of four semesters (two semesters a year) paid in advance before commencement of each semester. 
$3,300 for each of four semesters (two semesters a year) payments made by three instalments.
For further information on instalment payments please contact RMIT Training Pty Ltd on tel. +61 3 9925 8111.
HECS (Higher Education Contribution Scheme) fees do not apply to this program. Fees may be tax deductible. You should consult your tax adviser.

Enrolments
Applicants wishing to enrol are to complete the accompanying enrolment form. You can enrol in person or send your application through the post. Please bring or send completed enrolment form, supporting documentation (i.e. proof of completion of Year 12 or equivalent) and payment (please make cheques payable to RMIT Training Pty Ltd).

Mailing address
CJ Project Administration
RMIT Training Pty Ltd
PO Box 12058
A’Beckett Street
Melbourne VIC 8006

Further information
A detailed course information handbook is available on request. For further information please contact RMIT Training Pty Ltd on tel. +61 3 9925 8111 or email enquiries@rmit.edu.au

RMIT Training Pty Ltd
RMIT Training Pty Ltd is a wholly owned subsidiary of RMIT University and is the corporate arm of the University. It provides a wide range of personal and professional development courses.
The Professional and Advanced Criminal Justice programs are two of a number of certificate programs run by RMIT Training Pty Ltd.

Disclaimer
Every effort has been made to ensure the information contained in this publication is accurate and current at the date of printing. For the most up-to-date information, please refer to www.shortcourses.rmit.edu.au. Prepared December 2010.
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About RMIT University

RMIT University is one of Australia’s original and leading educational institutions, producing some of Australia’s most employable graduates. As an innovative, global university of technology, with its heart in the city of Melbourne, RMIT has an international reputation for excellence in work-relevant education and high-quality research, and engagement with the needs of industry and community.

With more than 70,000 students studying at RMIT campuses in Melbourne and regional Victoria, in Vietnam, online, by distance education, and at partner institutions throughout the world, the University is one of the largest in the country. It has built a worldwide reputation for excellence in professional and vocational education and research. A vibrant alumni community stretches across more than 100 countries.

Program information

The Bachelor of Arts (Criminal Justice Administration) degree is the leading educational program in the criminal justice sector. It is located in the School of Global Studies, Social Science and Planning and consistently attracts one of the largest number of first and overall preferences in the entire University.

These professional and advanced certificate programs in Criminal Justice Administration are a non-award adjunct to the prestigious Bachelor of Arts (Criminal Justice Administration) and are highly regarded in the criminal justice field. They provide education, professional development and enhance career skills for those intending to work in fields related to criminal justice including, but not limited to, policing, corrections, health and community services, juvenile justice, courts administration, security and criminological research.

Both certificates are commercial training programs conducted through RMIT Training Pty Ltd, the corporate arm of RMIT University.

For whom is the program designed?

These professional and advanced certificate programs aim to provide career preparation for people occupying, or aspiring to occupy, middle and higher levels of management in fields associated with criminal justice administration.

Participants will develop:

» An understanding of the criminal justice system and its relationship to other social services, government and community.
» An understanding of professional activities in the criminal justice field.
» An understanding of the theories on which criminal justice administration is based and the ability to critically analyse systems and practices.
» An understanding and knowledge of administrative and managerial principles and strategies, as well as refining techniques of policy and procedural development.

Criminal Justice program content

Over two years, four courses will be on offer each semester by class attendance at RMIT City campus. Selected courses may be available off-campus.

Core courses

» Corrections
» Crime and Information Technology
» Crime Prevention
» Criminal Justice Introduction
» Criminological Theory
» Foundations of Criminology
» Foundations of Law
» International Human Rights and Law
» Justice Management Policy (Public Policy and Cultural Diversity)
» Police Administration
» Professional Ethics and Conduct
» Research Methods
» Sociology of Behaviour
» Writing and Research in Justice

Elective courses

» Contemporary Criminology
» Forensic Studies
» Judicial Studies
» Juvenile Justice
and others to be determined annually.

Certification

At the end of the first academic year (two semesters), successful participants will receive a Professional Certificate in Criminal Justice. At the end of the second academic year, successful participants will be awarded the full RMIT University/RMIT Training Pty Ltd Advanced Certificate in Criminal Justice. It is not compulsory that participants undertake both years. Each is assessed and certified individually at the end of the year.

Recognition of Prior Learning (RPL)

Under RMIT’s policy of Recognition of Prior Learning (RPL), participants who are successful in gaining entry into the Bachelor of Arts (Criminal Justice Administration) will, on application, receive advanced standing and credit towards the degree.

Entrance requirements

» Satisfactory completion of an approved course of study at Year 12 level, or
» Relevant professional experience, or
» Mature-age entry.